

# **Recruitment of General Manager / Deputy General Manager (Information Technology) on contract basis**

To become familiar with the recruitment of General Manager / Deputy General Manager (Information Technology Department) at TMB. Please read all the details, information and instructions carefully.

Tamilnad Mercantile Bank Ltd is looking for an experienced top level banker to hold the position of General Manager / Deputy General Manager (Information Technology) on contract basis for a period of 2 years, extendable for another year based on performance.

**Those who have applied earlier for our advertisement in news papers on 09/05/2018, 15/08/2018 and 31/10/2018 need not apply again.**

## **General Manager / Deputy General Manager (Information Technology) on contract basis**

Eligibility	General Manager	DGMs / GMs in Public / Private Sector scheduled commercial banks with exceptional experience in IT field at least for a period of 2 years in the cadre.
	Deputy General Manager	AGMs / DGMs in Public / Private Sector scheduled commercial banks with exceptional experience in IT field at least for a period of 2 years in the cadre.
Experience	Candidate should have exceptional experience in Information Technology field with atleast minimum 5 years and should have had practical experience in a Bank in Core Banking environment.	
Age	45 years and above.	

## **Role of General Manager/ Deputy General Manager (Information Technology)**

- Working out computerisation plan for the Bank, keeping information on all mechanisation projects, i.e. implemented, under implementation, sanctioned but to be started, etc.,
- Resource planning and development of trained manpower for manning computerisation projects at all levels.
- Maintaining track of problems in hardware and software areas in branches, assisting branches in solving them, monitoring progress and ensuring maintenance of proper fall-back systems.
- Assisting other departments, identifying in / purchasing of software and hardware for operations.
- Analysis of technology oriented new product in market.
- Identification of core problem areas and development of problem solving strategies.
- Keeping abreast of latest technological developments.
- Implementation of appropriate data, security measures and disaster control procedures.
- Control and monitoring of outside computer processing agencies, cost effectiveness and developing plans for alternative, in-house processing system.
- Studying latest technological developments and suggesting Board of Directors.
- Monitoring benefits of mechanisation in terms of improved customer service, upto date house-keeping and accuracy, scope for diversion of time and manpower resources for developing additional business.
- Allocating available resources, both manpower and hardware, to facilitate smooth functioning of the Data Processing schedule.
- Maintaining liaison with external computer agencies to ascertain the services they can offer to our various offices/departments, whenever required, and arranging such services.
- Collecting and storing data related to all aspects of the Bank's operations and supplying processed data to user departments.

- Identifying the sources - both internal and external - of the data that would be of use to the Branch Head at various levels.

**Pay / Salary and allowances:**

Designation	Consolidated Pay
General Manager	Rs.1,40,000
Deputy General Manager	Rs.1,25,000

- Reimbursement of monthly house rent, car with driver as applicable to other GM / DGMs of the Bank.
- Eligible for casual leave of 12 days per year.
- The above position would be at **Chennai**.

**Procedure of Selection:**

The candidates should appear for interview. The venue, date and time for interview will be communicated to the eligible candidates individually.

**General Conditions & Instructions:**

- Candidates are advised to adhere to the eligibility conditions given strictly. Any information found to be wrong or any candidate found ineligible at any stage of the process or later will result in disqualification of the candidate.
- Take a Laser Print Out of the application form for submission in A4 size sheet only.
- Print two copies of this application form on A4 size sheet only, one to be sent to us and the other for your reference.
- Affix a recent color photograph (Size: 2" x 2" ONLY) in the space provided. Do not use stapler pins.
- Sign the application form.

**Disclaimer:**

Please note that in case of non-submission of the hard copy of the application or application with incorrect / incomplete particulars, received without copies of certificates and not received within the stipulated date are liable to be rejected.

Further, the Bank reserves the right to reject any application without assigning any reason and Bank's decision in the matter of eligibility, interview and selection would be final. The Bank reserves the right to eliminate the ineligible candidates at any point of time before, during or after the interview / selection. The decision of the Bank is final.

The cover containing the application with enclosures should be superscribed as "Application for the post of General Manager / Deputy General Manager - Information Technology" and it should be sent **not later than 28/01/2019 to:**

**The General Manager,  
Human Resources Development Department,  
Tamilnad Mercantile Bank Ltd.  
Head Office, # 57, V. E. Road,  
Thoothukudi 628 002.**

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The completed applications will be verified and eligible/shortlisted applicants will be communicated individually by post / e-mail with details of the interview to be attended. The Bank reserves the right to reject any application at any point of time without assigning any reason and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.